



Board of Directors
Tuesday, August 16, 2022, 11:00 a.m.
Academic Affairs Conference Room
Daytona Beach Campus

In Attendance: Erik D'Aquino, Julie Hewitt, Garry Lubi – Chair (MSTeams)

Staff Attendees: Thomas LoBasso, Marty Cass, Tim Norton, Chris Wainwright, Cerese Ramos

I. Call to Order

Chair Garry Lubi called the meeting to order at 11:04 a.m.

II. Public Participation – None Requested

III. Approval of Minutes – May 17, 2022

Julie Hewitt motioned for approval, Erik D'Aquino seconded, and the motion carried.

IV. Election & Appointment of Officers

In accordance with the Bylaws, Article 3, Section 3.3, Appointment of Directors and Tenure, (1) Board of Trustees Chair Randall Howard has appointed Garry Lubi for a three-year term, (2) District President Thomas LoBasso has appointed Dr. Erik D'Aquino for a three-year term, and (3) Board members Lubi and D'Aquino have appointed Julie Hewitt for a three-year term.

This being the Annual Meeting of the Daytona State College Housing Corporation Board of Directors, Chair Lubi recognized President LoBasso to preside over the election of the Chair and Vice Chair.

Erik D'Aquino nominated Garry Lubi as Chair, Julie Hewitt seconded, and the motion carried.

Garry Lubi nominated Julie Hewitt as Vice Chair, Erik D'Aquino seconded, and the motion carried.


President LoBasso thanked Chair Lubi for his leadership and recognized him to preside.

Chair Lubi nominated President LoBasso as President, Julie Hewitt seconded, and the motion carried.

Chair Lubi recognized President LoBasso who announced the appointment of Dr. D'Aquino as secretary and Tim Norton as treasurer.

V. College/Residence Hall Update

President LoBasso stated that everything with the new Residence Hall is going extremely well. He recognized College Vice President Cerese Ramos and thanked her for her hard work in getting the Residence Hall operational. Ms. Ramos reported on the current status of operations noting that all 252


Erik D'Aquino, Secretary

student beds are taken; that 86 student athletes and Resident Assistants have moved in, and 166 will move in between now and August 29; and, she expressed appreciation to the College as a whole came together to make this a success.

VI. Reports

- a. **Construction** - Chris Wainwright stated that the construction is substantially complete, and that Perry-McCall is to be commended for an on-time and under budget project.
- b. **Financials** - Marty Cass reviewed the Independent Auditor's Report and Financial Statement. Mr. Cass noted the unmodified opinion and statement provided by the auditor, James Moore Co. He noted that this "clean" opinion is best type of audit to receive, and he expressed appreciation for his staff and all that worked to make this possible. Tim Norton stated that a final review of the audit is pending an exit review with District Board of Trustees Chair Howard, which will be followed by presentation to the District Board as information. Chair Lubi called for a motion approving the 2021-2022 Independent Auditor's Report and Financial Statement.
Julie Hewitt motioned for approval, Erik D'Aquino seconded, and the motion carried.

VII. For Review & Approval


- a. **2023-2024 Rates** – Tim Norton made a request for approval of the Residential Hall Fees that reflect rate changes for the Fall, Spring, and Summer semesters (attached).
Julie Hewitt motioned for approval, Erik D'Aquino seconded, and the motion carried.
- b. Tim requested approval of the payment for reduction of retainage for the Student Residence Hall in the amount of \$328,712.51 to Perry-McCall Construction, Inc. He also recommended that a "thank-you" letter be sent to contractor. (attached)
Erik D'Aquino motioned for approval, Julie Hewitt seconded, and the motion carried.

VIII. Board Comments

Ms. Hewitt congratulated everyone on a good job. Dr. D'Aquino gave kudos to Ms. Ramos's team and thanked Dr. LoBasso for his support and guidance, along with Mr. Wainwright and Mr. Norton. Mr. Lubi stated that this has been a team effort. Dr. LoBasso thanked all involved in the success of the project. Mr. Norton stated that the next meeting will be scheduled before the Board of Trustees meeting in September in order to approve the final payment to Perry-McCall Construction.

IX. Adjournment

Julie Hewitt motioned for adjournment, Erik D'Aquino seconded, and the motion carried at 11:30 a.m.


Erik D'Aquino, Secretary