



Tuesday, February 4, 2020, 2:00 p.m.
President's Office, 4th Floor, Wetherell Administration

In Attendance: Erik D'Aquino, Julie Hewitt, Garry Lubi - Chair
Staff Attendees: President Dr. Tom LoBasso, General Counsel Brian Babb, Vice President, Advancement & Executive Director, Foundation Tim Norton, Associate Vice President Chris Wainwright
Guest Attendees: Ricardo E. Quinones and Aldo Minozzi, PQH Group; Myron E. McCall and Heath McCall, Perry-McCall Construction

I. Call to Order

Chair Garry Lubi called the meeting to order at 2:04 p.m.

II. Approval of Minutes – November 8, 2019

Julie Hewitt motioned for approval, Erik D'Aquino seconded, and the motion carried.

III. Public Participation None

IV. For Review

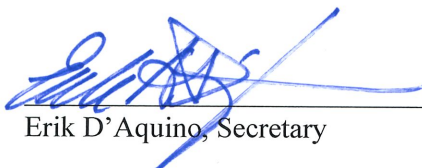
- a. PQH President, Ricardo E. Quinones, gave a presentation on the design of the proposed facility, including initial drawings, renderings and 3D architectural animation/flythrough. Discussion followed regarding doors, laundry requirements, vending, postal operations for students and a general review of plans. Mr. Quinones reported that the architectural drawings perhaps a little ahead of schedule, and that they have coordinated with Perry-McCall Construction on questions, budgeting and other matters. The PQH team is working to design a facility that will support the goals of the institution and that is in line with the guidance provided by the Pro Forma; \$10 million construction budget.
- b. Information on the Request for Proposal RFP #20-004: Bank Financing for Student Housing Facility Not-to-Exceed \$11,800,000 was provided by staff, including an update on the timeline of the RFP. The timeline calls for proposals to be received not later than March 5, 2020 followed by a review and evaluation process and presentation to the Housing corporation Board of Directors on March 18, 2020. Selection, once made on March 18, 2020, will be followed by a process of gathering GMP construction pricing in anticipation of closing on bank financing the week of May 18, 2020 and commencement of construction on June 1, 2020.

V. Additional Discussion

Various additional matters were discussed regarding the project, with nothing of significance to report. Meeting dates were set as follows: March 18, 2020 – 9 a.m. and May 18, 2020 – 9 a.m.

VI. Adjournment

Erik D'Aquino motioned for approval, Julie Hewitt seconded, and the motion carried at 3:11 p.m.


Erik D'Aquino, Secretary